

WAUKESHA COUNTY (REGISTER OF DEEDS & TREASURER)

Data Warehouse – Tax Listing/Billing

October 15, 2002 Version 1.02

Users Guide

Opening the program

Accessed through the County Intranet or Internet

Program access can be obtained 2 ways:

Via the County Intranet
Via the following County websites:

- Register of Deeds Office
- -Treasurer's Office

Use the following steps to access the program via the County Intranet:

Type the County Intranet address in your Internet browser's domain name box: http://cowauknet/

Click on the "Applications" link, which is located on the left side tool bar.

Use the following steps to access the program via the Register of Deeds Office (R.O.D.) website or the Treasurer's Office website.

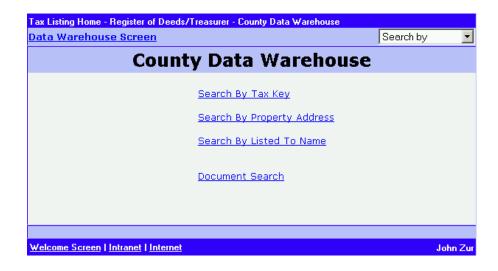
Type the R.O.D. website address in your Internet browser's domain name box: http://www.waukeshacounty.gov/departments/register/

or

Type the Treasurer's website address in your Internet browser's domain name box:

http://www.waukeshacounty.gov/departments/treasurer/

The following screen will appear once the program is accessed. Depending on individual security rights, users may or may not see the heading "Search by Listed To Name". This search function is restricted via the County's Internet as stated in the <u>Waukesha County Internet Access Policy</u>.



Tax Listing Information

View Tax Listing Details

The following tax listing information is provided electronically:

- ⇒ Tax Key Number
- ⇒ Property Type
- ⇒ Property Address
- ⇒ Approved Value Year
- ⇒ Legal Description
- ⇒ Assessment Information
- ⇒ Listed To Name(s)
- ⇒ Districts

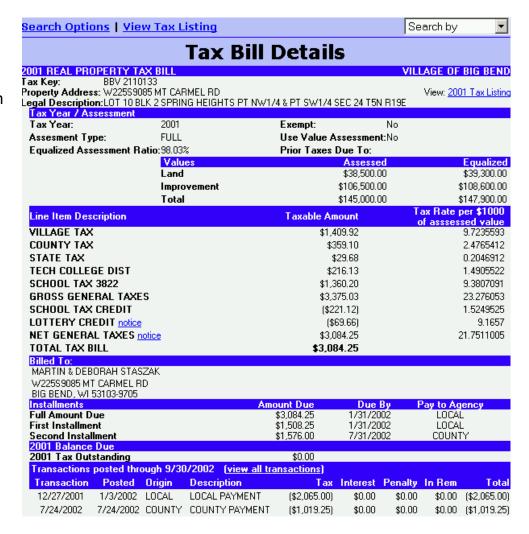
0	n		Diameter Bill		0	-l- l		
<u>Search Options</u> <u>I</u>		Sear	ch by					
Tax Listing Details								
2001 REAL PROPERT	Y TAX LI	STING			Effective	Date: 8/14	/2002	
Tax Key	WAKC100				View: <u>Previ</u>	<u>ious Year I Ne</u>	ext Year	
Address	1924 FIEL	DCREST LN				View: <u>2001</u>	Tax Bill	
Legal Description:	LOT 85 PI	RIEDEMAN ES	STATES PT NW1/4 SE	C 36 & SW1/4 SE	C 25T7N R1	9E R2800/12	262	
Description								
Assessment Year: First Boll Year:	2001		Active for A Retired Boll	ssessment Year	r: Yes			
Assessed With Othe	re: No		Referral:	rear:	No			
Burial Site:	No		Helendi.		140			
Listed To:								
JOHN W & SHANNON M ZUR								
1924 FIELDCREST LN								
WAUKESHA, WI 5318								
Assessment Informa	tion LOCA	ı	Accommo	nt Tuno:	FIIII			
Assessed By: Approved Value Yea		\L	Assessmer Board of F	nt rype: Review Date:	6/6/2001			
Assessment Ratio:	99.08	1%		nt Ratio Year:	2001			
Property Values:								
Property Class		Acres	Land	Improvem	ent	Tota	al	
RESIDENTIAL		0.42	\$43,400.00	\$133,800	0.00	\$177,200.0)0	
	Total:	0.42	\$43,400.00	\$133,800	0.00	\$177,200.0	jō	
Districts:								
District Type CITY		District Name WAUKESHA			DOR Code 291			

Tax Billing Information

View Tax Billing Details

The following tax listing information is included within tax billing details

- ⇒ Tax Key Number
- ⇒ Property Type
- ⇒ Property Address
- ⇒ Tax Year
- ⇒ Legal Description
- ⇒ Assessment Information
- ⇒ Billed To
- ⇒ Tax Payments
- ⇒ Taxes Due



Searching for Properties

Users may access tax listing information through the following search fields:

Tax Key Number
Property Address
Listed Name (Not Available via the County Website)

Search By Tax Key Number

To search by Tax Key Number, click on "Search by Tax Key Number" on the County Data Warehouse list. Enter a known Tax Key Number in the appropriate box and click on "Submit Query".



Search By Property Address

Select "Search by Property Address" from the County Data Warehouse list. Enter a known Waukesha County property address in the text box provided and click on "Submit Query".

Search Tax Listing by Property Address							
Enter a Property Address 1924 Fieldcrest							
Use house number and street							
Match: ○ Exact ○ Begins with ○ Contains (WARNING: Search may take substantial amount of time.)							
Submit Query Reset							
Number of Records Returned: 1 (NOTE: Maximum number of return records is 100)							
Type Year	Tax Key Listed Name	Full Address					
1 REAL 2002	WAKC1006101 JOHN W & SHANNO	N M ZUR 1924 FIELDCREST LN					

Search By Listed Name

The "Search by Listed Name" feature is only available when information is accessed through the County Network or when a subscription is used to connect to the Internet Website. To obtain the information, click on "Search by Listed Name" on the County Data Warehouse list. Enter a listed name in the text box provided and click on "Submit Query".

Note: This search is only available when attached directly to the County Network or when a subscription user id and password are used to connect to the site.

